

# FREEMAN

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ORDER FORM  
DEADLINE DATE  
JUNE 17, 2020

**INCLUDE THE FREEMAN METHOD OF  
PAYMENT FORM WITH YOUR ORDER**

NAME OF SHOW: **DESIGN AUTOMATION CONFERENCE / JULY 20-22, 2020**

COMPANY NAME: \_\_\_\_\_

BOOTH #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE #: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

For Assistance, please email: [Elizabeth.Griffith@freemanco.com](mailto:Elizabeth.Griffith@freemanco.com)

## BOOTH / SUITE LAYOUT FORM

You must provide Freeman with your suite layout using this form. A unique grid must be completed for each of the services listed below. You may print or copy this form as needed.

- Furnishings
- Accessories
- Showcases

Your layout needs to show your internal walls, if applicable, in 3 foot increments. Please indicate placement of all furniture, electrical outlets, doors, and anything else that will be set up inside your suite.

- Use bold lines to indicate the outline of your booth.
- Indicate the scale of the grid (for example: 1 square = 1 foot).
- Indicate the dimensions of your booth.
- Mark the adjacent booth numbers and your aisle number.

Scale: 1 square = \_\_\_\_\_ foot/feet

Booth Dimensions: \_\_\_\_\_ wide by \_\_\_\_\_ deep = \_\_\_\_\_ total square feet

BACK OF BOOTH


Indicate adjacent  
Booth # \_\_\_\_\_

Indicate adjacent  
Booth # \_\_\_\_\_

FRONT OF BOOTH

Indicate aisle number: \_\_\_\_\_