



SEPTEMBER 19-22, 2021
MANDALAY BAY, LAS VEGAS

Groceryshop 2021

Insurance Requirements

Who Is Required to Submit Insurance:

- All exhibiting companies with a 10'x10' booth or larger regardless if you are using Freeman or not
- Meeting room sponsors building a structure, not using Freeman

Who Is Not Required to Submit Insurance:

- Startup City
- Startup Street
- Meeting Cubes
- Meeting Pods
- Meeting room sponsors, if not building a structure or using Freeman

All insurance certificates must be submitted to your [Groceryshop Sponsorship Logistics Contact](#) by **Monday, July 26th**.

Robots: Please let your [Groceryshop Sponsorship Logistics Contact](#) know if you plan to bring a robot into your exhibit space as this requires additional approvals and COIs.

COI Requirements: Per Section [10 of the Exhibitor Rules & Regulations](#), Exhibitor and its independent contractors each agree to obtain and maintain, with insurers rated at least A VII by AM Best: workers' compensation insurance covering Exhibitor's employees if statutorily required including employers liability with limits of at least \$500,000, commercial general liability insurance with minimum limits of \$1,000,000 per occurrence incident and \$3,000,000 in the aggregate, and other appropriate insurance during the Event. Such commercial general liability and umbrella/excess insurance shall name Groceryshop LLC and Mandalay Corp., Mandalay Bay Resort & Casino, its parent company, subsidiaries and affiliates as additional insureds, and shall be endorsed to require not less than thirty (30) days prior written notice of cancellation or material change to Groceryshop LLC. Upon request by Groceryshop LLC, Exhibitor shall provide certificates of insurance evidencing such coverage and amounts.

Don't Have Insurance? Exhibitor insurance can be purchased [here](#) through Rain Protection for \$89. The policy will be emailed to you immediately.

Insurance Links:

- [Purchase Exhibitor Insurance \(Rain Protection\)](#)
- [EAC Form](#)
- [Sample COI](#)

Exhibitor Appointed Contractor (EAC): An exhibitor appointed contractor is an outside contractor hired by the exhibitor or sponsor for any services used other than the in-house general contractor that Groceryshop uses (Freeman).

If you use Freeman exclusively for all services related to the installation and dismantle of your booth, the EAC form is not required. If your company plans to utilize the services of any independent contractors other than Freeman, the EAC form must be completed and signed by a representative of the exhibiting company. **All [EAC forms](#) must be submitted to your [Sponsorship Logistics Contact](#) by Monday, July 26th.**

EACs will be required to pick up their wristbands onsite at the Groceryshop exhibitor check-in desk located outside of the Exhibit Hall on Level 2 of Mandalay Bay South Convention Center in order to gain access to the Exhibit Hall. EACs must present a photo ID.

EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a Groceryshop event badge. Exhibitors and EACs must abide by all show rules and regulations as outlined in the [Exhibitor Rules & Regulations](#) and Exhibitor Kit. Exhibitors and EACs must obtain and maintain appropriate insurance coverage as outlined in the [Exhibitor Rules & Regulations](#).